

## **Hamilton Zoo Animal Records Officer**

- Employment Type: Permanent
- Applications Close: Open until filled

Set in 25 hectares of tranquil surroundings, Hamilton Zoo is home to more than 600 native and exotic animals. This is a rare opportunity to be part of an exciting new zoo as the Animal Records Officer, where you are constructively utilising your skills towards local, regional and international wildlife conservation efforts.

Reporting to the Zoo Curator, this role is to assist with the management and planning of the Hamilton Zoo's animal collection by overseeing the species management planning, record keeping and government compliance. This person will also be responsible for assisting the Hamilton Zoo Curatorial team with all aspects of high-quality animal transactions, both international and local; all animal related approvals, government and association based; coordinating partnerships with zoo associations and managing all animal-based record keeping.

More specialised than normal office administration, we are looking for someone with extensive experience within the Zoo industry, so they can hit the ground running with our ZAA Accreditation programs, ZIMS (Zoological Information Management System) software and the confidence to start organising the quarantine and transfers of our animal assets overseas.

As an extended team member of the Zoo, you will also need have a clean, full drivers licence and be confident with manual vehicles to assist where necessary around the park, so no two days will be the same!

The recruiting range for this role starts at \$53,000 per annum and could be negotiated for the right candidate.

Hamilton City Council is committed to being a high-performance organisation with people who think differently, act with integrity, make it happen and work together.

This is your chance to be part of an organisation that is committed to building a more vibrant, attractive and prosperous city.

For more information or to apply online, go to;

<https://hamiltoncitycouncil.csod.com/ux/ats/careersite/4/home/requisition/44?c=hamiltoncitycouncil>

**Closing date not specified.**